

GORHAM JOINT LOSS MANAGEMENT COMMITTEE

Meeting Minutes ~ December 1, 2016

***Members Present:** Jeff Stewart, Dave Rich, James Watkins, Shawn Costine, Connie Landry, Shelli Fortin & Patrick Riendeau.

***Call to Order:** The meeting was called to order by Dave Rich at 10:05am.

***Review and accept minutes:** The minutes from 11/3/16 were reviewed. Shawn Costine made a motion to accept as printed and Connie Landry seconded. All members voted in favor.

***Old Business:**

Prior Minutes Approval: The minutes from 6/2/16 were still not available (tabled to next meeting).

Inspection Issues: No areas were inspected since the last meeting.

Wellness: Shelli Fortin talked about the training she took as a Wellness Coordinator. She has numerous ideas and will speak with Denise Vallee. She plans on bringing something to the JLMC for the next meeting.

First Aid Kits: Shawn Costine stated he was given permission to purchase the kits from Denise Vallee. There will be one first aid kits for every town vehicle. Kits should be installed by the end of 2016.

Appendix C Updates: Tabled until next meeting as PJ Cyr was not available.

***New Business:**

Incident Report: Nothing to report at this time.

Winter Season Safety: The members spoke about winter safety and to remind their departments of the hazards (slip and falls, driving safety, etc). It was noted that information was provided to everyone with their checks.

***Other Business:** Nothing new to report at this time.

***Next Meeting:** Thursday, March 2, 2017. Meeting will take place at 10:00am at Gorham Town Hall 2nd floor conference room.

***Adjournment:** A motion to adjourn at 10:17am by Connie Landry, seconded by Shawn Costine. All members voted in favor.